



# Strategies for Selecting a Learning Management System: An Experience at the UCLA David Geffen School of Medicine

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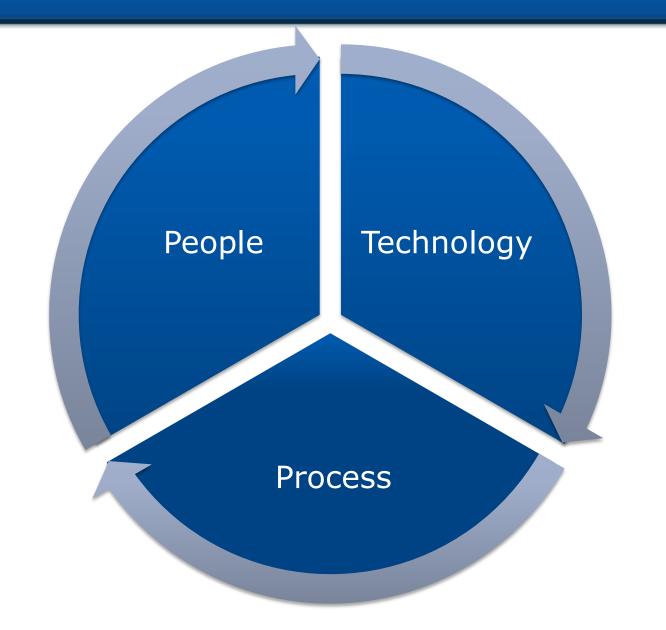
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# **Introduction to Webinar Session**

- Learning Management Systems (LMS) serve as a backbone in medical schools for curriculum delivery, exam administration, and accreditation requirements.
- LMS market offers 4 solutions: Commercial, Open-Source, Open-Source/Commercial, and Homegrown Products.
- Today's webinar presents the ongoing experiences at the UCLA David Geffen School of Medicine in our LMS review processes.

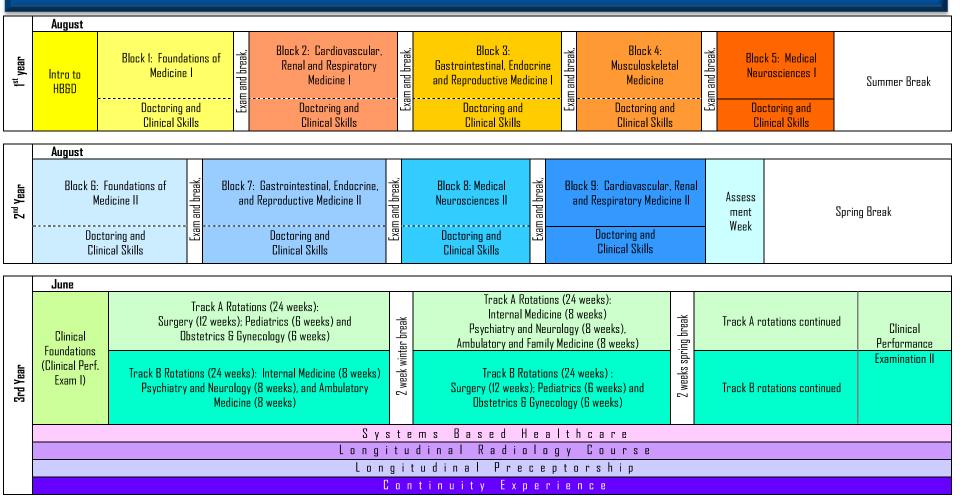
# **Guiding Principles of LMS Selection**



# **Outline of Webinar Session**



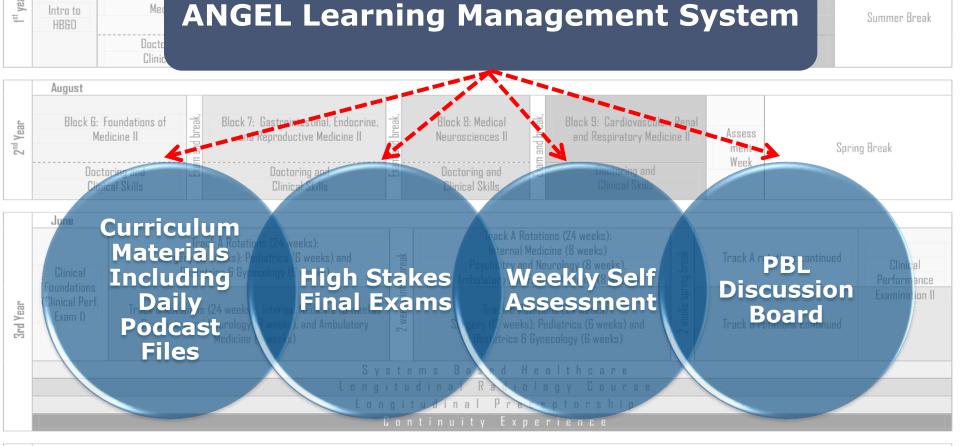
### UCLA David Geffen School of Medicine Curriculum Map



	July	
	Medical Colleges	
	Orientations:	
4 <sup>th</sup> Year	Academic Medicine	<ul> <li>Advanced Studies Electives Program</li> </ul>
	Applied Anatomy	<ul> <li>Seminar Series</li> </ul>
	Acute Care	<ul> <li>College Requirements</li> </ul>
	Primary Care	<ul> <li>Mentoring</li> </ul>
	Urban Underserved	

### **UCLA David Geffen School of Medicine Curriculum Map**

Summer Break



**Ilios CMS** 

July Med

Ori

4<sup>th</sup> Year

August

Intro to

st year

Block 1: F

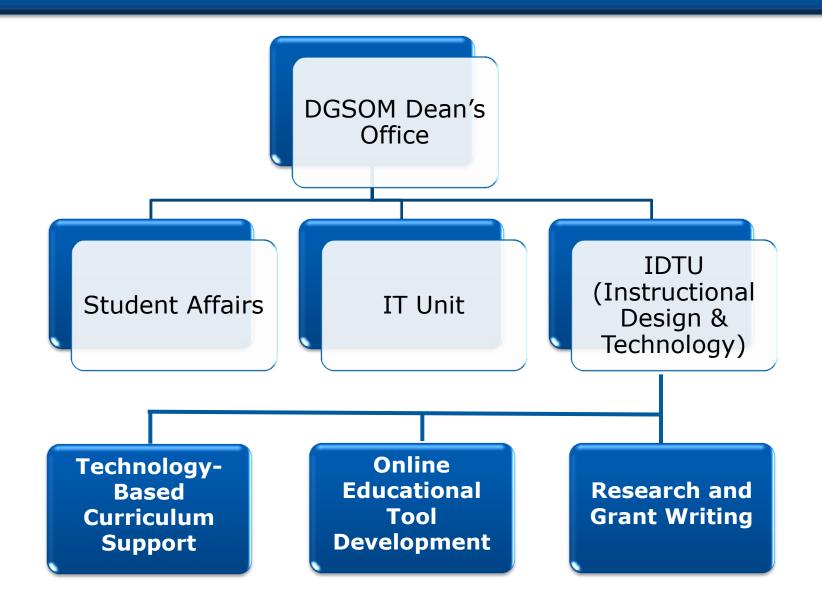
Med



CourseEval

- >

### Technology Resources at David Geffen School of Medicine



### Timeline of LMS Adoption at David Geffen School of Medicine

### Adoption of ANGEL LMS

- Purchased ANGEL in 2003
- Local Hosting Option
- 2,000 Active Licenses = \$20,000 per year

### Timeline of LMS Adoption at David Geffen School of Medicine

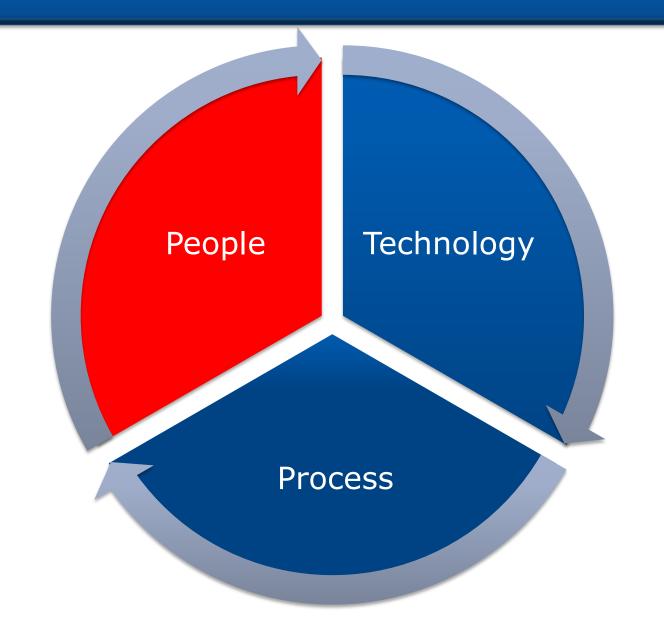
### Adoption of ANGEL LMS

- Purchased ANGEL in 2003
- Local Hosting Option
- 2,000 Active Licenses = \$20,000 per year

### **Timeline of LMS Replacement Process**



# **Guiding Principles of LMS Selection**



### LMS Review Process Act 1: People



# **Institutional Needs Assessment**

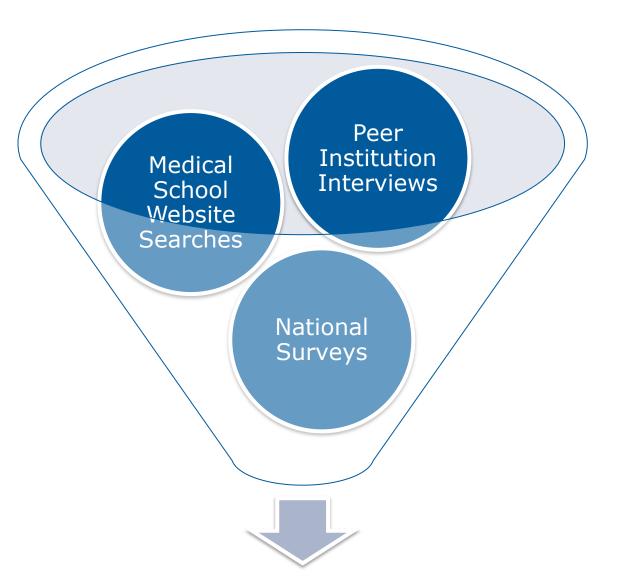
# Survey: Medical Students

Focus Groups: Curriculum Coordinators

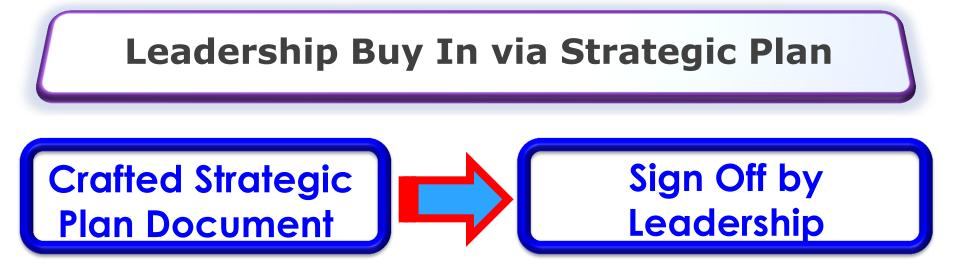
a. Assessment of ANGEL Featuresb. Recommendations for Featuresin Future LMS

Determining Factors for Identifying Core LMS Features

# **Institutional Needs Assessment**



# **Institutional Needs Assessment** Peer Institution **Medical** Interviews School Website Searches Compilation National of LMS by Surveys Peer Institutions



### Strategic Plan for Replacement of DGSOM Learning Management System: 2011 - 2015

#### A. RATIONALE

The ANGEL learning management system that served as a backbone to the DGSOM curriculum over the past decade will no longer be available as of spring, 2015. The four-year time span provides us with an excellent opportunity to envision the 21st century LMS that will support our innovative and evolving medical school curriculum. This document describes the scope of the review and decision-making processes.

#### **B. PROJECT LEAD AND MANAGEMENT TEAM**

Project Lead: Zhen Gu, Sara Kim, IDTU, DGSOM, Mary Tawfall, School of Dentistry Project Manager: Katherine Wigan, IDTU, DGSOM, OpenProj software program

# Leadership Buy In via Strategic Plan

#### C. STAKEHOLDER GROUPS

The review and decision-making process will be guided by opinions and feedback from a wide group of DGSOM stakeholders including faculty, staff, and students as well as external colleagues with experiences in LMS approaches involving commercial products and open-source technologies. The following four stakeholder groups are identified:

#### a. Decision Makers:

The decision makers will consist of DGSOM leadership team responsible for curriculum implementation and oversight.

#### b. Advisory Group to Decision Makers:

Members will consist of faculty, staff members, and students from diverse <u>disciplines</u>, blocks and training years are invited to serve on the group. The group will meet on a monthly basis during <u>March</u>, 2011 to early 2012 for reviewing LMS options and making a recommendation to the decision makers.

#### c. External Liaisons:

A wider group of external colleagues who share similar LMS needs will be invited to participate in the review process.

#### **D. CONSULTANTS**

Selected individuals are invited as consultants on the review process.

# Leadership Buy In via Strategic Plan

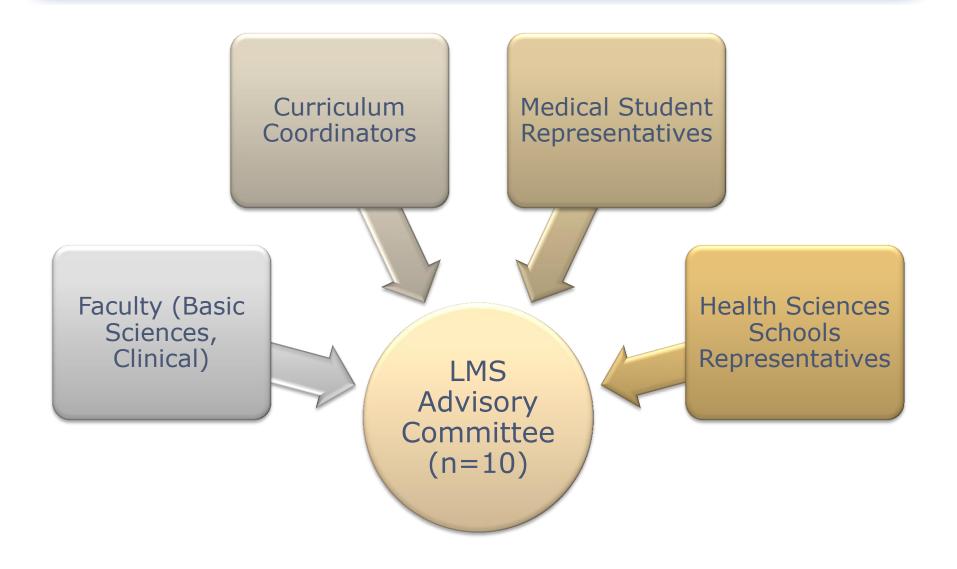
#### F. REVIEW PROCESS OUTPUT

At the end of the review process, the Advisory Group will submit a report to the decision makers that include the recommended LMS solution, rationale, and required resources for implementation.

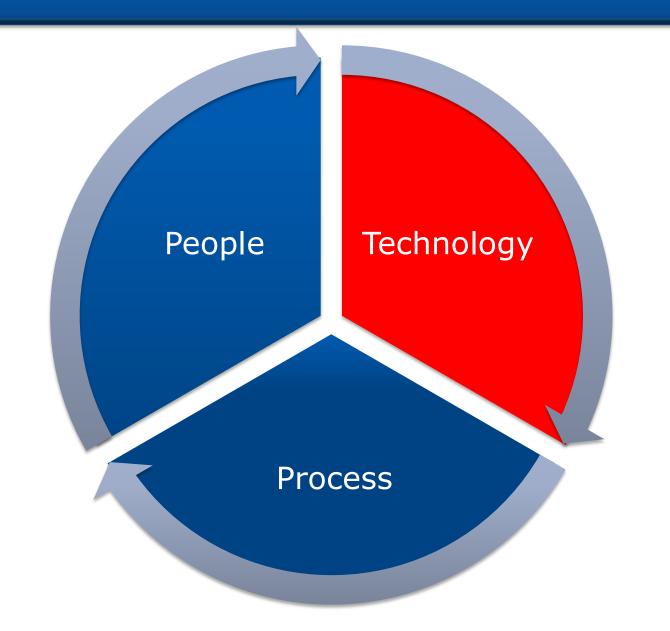
#### G. PRELIMINARY TIMELINE

Year	Main Activity		
2011-2012	1. Data Collection: Focus Groups, Survey of Medical and Dental School		
	Students, Interviews with other schools using a variety of LSM technologies		
	2. Advisory Group: Monthly meetings beginning in March, 2011		
	<ol> <li>Decision Recommendation: Advisory Group to make recommendations on the best LMS to decision makers by March, 2012</li> </ol>		
2012-2015	<ol> <li>Option 1: If we decide to go with a commercial solution, this 2 year period will be devoted to developing a plan for migrating ANGEL content to the new system and customizing the system for DGSOM's needs</li> <li>Option 2: If we choose an open-source environment, this 2 year period will be devoted to creating, testing, and implementing a customized system.</li> </ol>		
2014-2015	The last year before ANGEL expiration is devoted to migrating ANGEL content depending on the final decision: 1. Migration to the new commercial platform (Option 1) 2. Additional testing and debugging for phased in implementation (Option 2)		

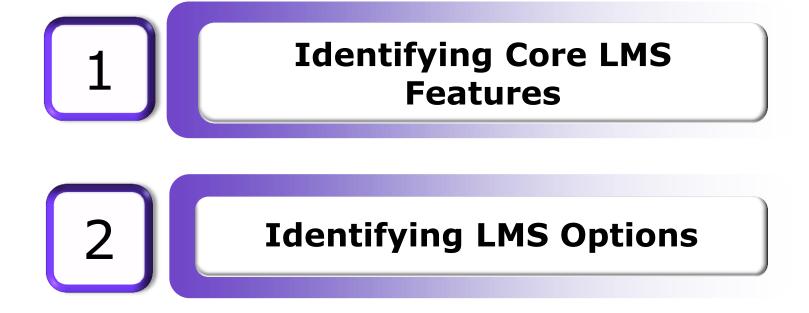
# Identifying Stakeholders



# **Guiding Principles of LMS Selection**



### LMS Review Process Act 2: Technology



### **Identifying Core LMS Features**



LMS Advisory Committee Voted on 30 Core Features

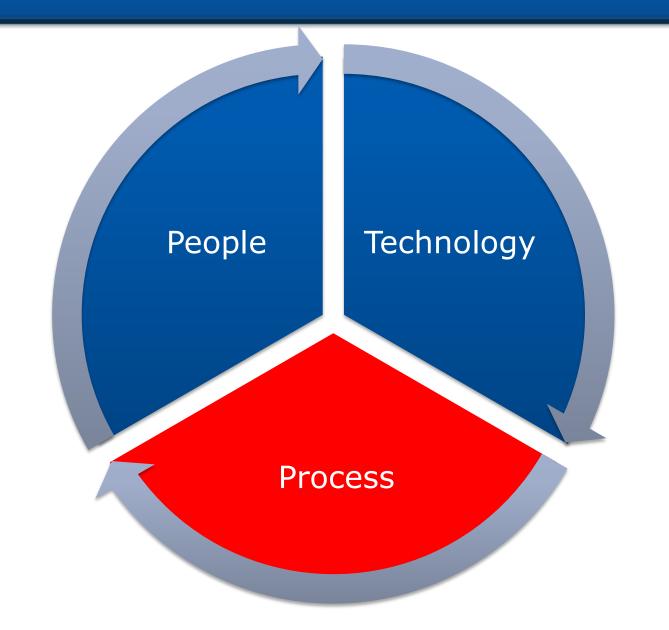
### **Identifying LMS Options**



# **Identifying LMS Options**

	Pros	Cons
Commercial	•Dedicated 3 <sup>rd</sup> party support	<ul> <li>Possibility of getting bought out</li> </ul>
	<ul> <li>Requires less in-house programming resources and technical expertise</li> </ul>	<ul> <li>Per user license fee model, with no control over fee increases</li> </ul>
		•Extra charges for system customizations/integrations
Open Source	•Unlimited free licenses	•No dedicated 3 <sup>rd</sup> party support
	<ul> <li>Freedom of customization and implementation</li> </ul>	<ul> <li>Requires in-house programming resources and technical expertise</li> </ul>
	<ul> <li>Availability of user community</li> </ul>	

# **Guiding Principles of LMS Selection**



### LMS Demo Sessions + Committee Discussions

### Preparation of Reports

Committee Vote on Top 3 Solutions Usability Testing of Top 3 Solutions

### LMS Demo Sessions + Committee Discussions

### Preparation of Reports

### Committee Vote on Top 3 Solutions

Usability Testing of Top 3 Solutions

- Between April and September, 2011, Committee Participated in a One Hour Demo and One Hour Discussion per LMS
- 2. Each Demo Session Podcast for Review
- 3. Based on Committee's Requests, Sought Follow Up Information from Vendors

### LMS Demo Usability Committee Sessions + Preparation Testing of Vote on Top Committee Top 3 of Reports 3 Solutions Solutions Discussions Requested Vendors to Complete a Detailed Template of Information Conducted a SWOT (Strength, Weakness, 2. Opportunity, Threat) Analysis per System 3. Performed a 5-year Cost Analysis per System

#### Cost Analysis - Learning Management System 1

#### The following assumptions are made:

- · Only one trainer will be needed and trainer's travel and per diem expenses not to exceed \$1500
- User license fee does not include multi-year agreements discount
- Increase in fees after the first year is approximately 5%

Cost Description	2013	2014	2015	2016	2017	2018
Acquisition cost		1			L	
User license fee for 2000 active users	\$30,000.00	\$31,500.00	\$33,075.00	\$34,728,75	\$36,465.19	\$38,288.45
Implementation cost						
Installation fee	\$5,500.00	· · · · · · · · · · · · · · · · · · ·		2		
Systems Integration with SIS	\$12,500.00					9
llios integration (custom integration)	\$5,000.00	\$500.00	\$500.00	\$500.00	\$500.00	\$\$00,00
Eportfolio Installation fee	\$5,500.00				and the second second	
Eportfolio	\$1,500.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
Training cost						
User training fees (3 days)	\$7,500.00					
Trainer travel fees/expenses	\$1,500.00			-		9
Maintenance and Support						
SIS Integration Maintenance	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Standard user support fees	\$3,850.00	\$3,850.00	\$3,850.00	\$3,850.00	\$3,850.00	\$3,850.00
Optional						-
Hosting fee	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
Test environment installation	\$2,500.00					5
Test environment hosting & maintenance	\$9,500.00	\$9,500.00	\$9,500.00	\$9,500.00	\$9,500.00	\$9,500.00
Disaster Recovery (24 hours Recovery Point Obj: 72 hr Recovery Time Obj)	\$3,000.00					1
Total Cost (self-hosted)	\$77,850.00	\$55,850.00	\$\$7,425.00	\$59,078.75	\$60,815.19	\$62,638.45
Total Cost (self-hosted w/ options)	\$92,850.00	\$65,350.00	\$66,925.00	\$68,578.75	\$70,315.19	\$72,138.45
Total cost (hosted)	\$92,850.00	\$70,850.00	\$72,425.00	\$74,078.75	\$75,815.19	\$77,638.45
Total cost (hosted w/ options)	\$107,850.00	\$80,350.00	\$81,925.00	\$83,578.75	\$85,315.19	\$87,138.45



### LMS Demo Sessions + Committee Discussions

### Preparation of Reports

Committee Vote on Top 3 Solutions Usability Testing of Top 3 Solutions

- 1. Completed a pilot of one LMS in a Second Year Course
- 2. Plan to Conduct Formal Usability Testing this Spring
- 3. Final Recommendation to Medical School Leadership

### **Wrap Up: Lessons Learned**

Examine Your Institutional Needs

Allow a Sufficient Timeline for Review & Decisions Understand Internal Decision Making Process

Develop an Inclusive and Collaborative Process Know and Connect With Your Stakeholders



# THANK YOU! Any Questions?

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