

Instructions for Putting a Flash movie into PowerPoint

1. This technique only works on machines that have the Shockwave Flash ActiveX Object installed. If you surf with Netscape Navigator, it is very likely you do not have this control (a plug-in and an ActiveX control are two different technologies). In order to get the control, simply visit a site that uses Flash when browsing with Internet Explorer. The ActiveX component will be downloaded and registered.
2. Open up your PowerPoint application and view the "Control" toolbox. It's located under View \simeq Toolbars \simeq Control Toolbox.
3. At the bottom of the Control toolbox, you can see an icon for "other" controls. This icon looks like a little hammer. Click on it to get a list of available controls.
4. Clicking on the hammer will provide a scrolling menu of all the controls available on your machine. Select "Shockwave Flash Object" from this menu. There may be other "Flash" or "Shockwave" related components on your machine. It is imperative that you choose this object. Otherwise, the embed will not work.
5. Your cursor will change to crosshairs. Drag these crosshairs to form the box in which you would like your movie to appear. This can be full-screen or a portion of the screen. It's important to note, that the Flash object will always remain on top. You cannot place text or imagery on top of a Flash object.
6. Get properties on the box you have just created. You can do this one of two ways: 1) Right mouse button on the box and select "Properties," or 2) Click on the box with your left mouse button and select "Properties" from the "File" menu. This will open a standard Visual Basic code window.
7. At the top of this code box is a line entitled "Custom." Click on this line and then select the "Build" icon (the ellipses at the end of the line).
8. Since the "Build" is based on the Flash object, you'll get a dialog box with some familiar options (similar to Aftershock). **Hard code** the location of your movie into the "Movie URL" box, and set the appropriate parameters for your movie. It's always a good idea to check the "Embed Movie" box, as well. This way, no matter where the presentation goes, the movie will remain with it in one Powerpoint presentation file. No messy "multiple files" (*.ppt and *.swf) to track.
9. Finally, save and run your slide show in presentation view. Sometimes the object box will not show the movie (refresh) until you have done this. Once you run the show, your movie should pop-up in the slide you've just created. Still getting a red X. Try moving on to the next tutorial to see what we can do to fix it.

